

Social Services Internships 2017 Application Instruction Form

Students must attend a First-Step meeting before applying to any study abroad program. After attending the [First-Step meeting](#) and completing the application, please make an appointment with Irina Krymova for your advising meeting.

- Fill out general [UIC Study Abroad Application](#)
- Please note that you do NOT need to submit a general study abroad essay, instead you should submit an essay which answers the following questions:
 - 1) Please list areas of the social services that are of interest to you and why
 - 2) Please describe your level of French language, list French courses taken
 - 3) Please list any other languages you studied, and/or speak
- Submit a copy of your current UIC academic history with Fall 2016 grades from uic portal (my.uic)
- Submit a copy of your current resume (list any extra-curricular activities, awards, honors, and/or university recognition; list recent work experience, internships or other relevant information)
- Submit a short biography of background and interests relevant to the program
- Submit a letter of recommendation; the form is attached

Non-refundable program fee deposit of \$200 (money orders ONLY) payable to UIC Study Abroad Office must be submitted no later than March 29 once you are accepted into the program. The amount of the deposit will be deducted from the cost of the program. If the program is cancelled by SAO, the fee will be refunded. Please note that the program has rolling admission.

Admitted students who withdraw after March 29 will be subject to cancellation fees.

RETURN TO:

**Irina Krymova
UIC Study Abroad Office (M/C 227)
502 University Hall
601 South Morgan Street
Chicago, IL 60607-7105
phone (312) 413-7662 fax (312) 996-9492**

****Final acceptance is determined by faculty leading the program***
This program may be cancelled if minimum enrollment is not met*

**Application Deadline:
March 17, 2017**

Payment and forms timeline for the Social Services Internship 2017 program

- March 17** Application and all necessary materials due to SAO
- March 29** Commitment to participate
Criminal Background Release form and \$50 processing fee
\$200 non-refundable program fee deposit (made payable to UIC Study Abroad)
- April 14** All online forms due to CEA
- April** Attend general SAO and program specific orientations
- May 25** Remaining program fee payment due to CEA (Cultural Experiences Abroad).

If you are relying on financial aid to pay the program fee, please make sure Hua Kao (hkao1@uic.edu) at the Financial Aid office has all necessary paperwork from you to process your aid on time.

Please note that students will NOT be allowed to participate in the program, if CEA doesn't receive your full program payment by the deadline.

June Attend class sessions in Chicago

June 13 Arrival in Paris

**Make money orders payable to UIC Study Abroad Office
Only money orders will be accepted**

**Application Deadline:
March 17, 2017**

PROFESSOR'S LETTER OF RECOMMENDATION

Name of Applicant: _____

To the student: Please sign the authorization below and give this form to a professor who knows you well and has taught you, preferably in your major.

I hereby authorize _____ to complete this form.

Under the provision of the Family Education Rights and Privacy Act of 1974, I waive my right for access to this recommendation and understand that the information provided will be used only for the purpose for which it was prepared.

_____ YES _____ NO _____
Student's signature

To the professor: The individual named above has applied for the SOCIAL SERVICES INTERNSHIPS IN PARIS study abroad program. We would appreciate your careful assessment of this student's intellectual ability and academic motivation, past performance, maturity, and his/her potential for successfully adjusting to life and study abroad. Please mail or deliver this completed form to the **UIC Study Abroad Office (M/C 227), 502 University Hall, 601 South Morgan Street, Chicago, IL 60607-7105**. Thank you.

How long have you known the applicant?	_____ Recommend without reservation
	_____ Recommend with reservation
	_____ I do not recommend
Among all students you have taught, how would you rate this applicant on a combined measure of academic personal promise?	_____
_____ Top 10%	Name (please print)
_____ Upper 25 %	_____
_____ Upper 50%	Signature _____ Date

	Position or Title

	Department

	Telephone number

**Application Deadline:
March 17, 2017**