



Internship Posting

Position Title: Multimedia Web Content Intern (winter – spring 2017)
Reports to: Digital Communication Coordinator

Position Description:

The Chicago Humanities Festival Internship Program welcomes students and graduates to experience the creation and execution of public programs within a nonprofit cultural institution. This internship program will require a commitment of **14-21 hours** a week for **3 to 9 months***, starting **late January or early February 2017**.

CHF internships are project-based and vary based on the program cycle and needs of the organization. While all intern projects involve inter-departmental collaboration, each intern project has a specific concentration as outlined below.

***Note, a 9 month internship is preferred, but a minimum commitment of 3 months is required.**

Responsibilities include:

CHF seeks budding audio-visual web content producers with a humanities bent to help create content for our multichannel web strategy. We're looking for hardworking audio-video editors with diverse academic perspectives who have experience writing for the web and creating web-ready multimedia content.

Candidates should be eager to get their hands (and ears, and eyes) on our large multimedia archive of programs featuring the world's foremost authors, scientists, intellectuals and personalities. You will have the opportunity to develop web content on a wide range of subjects.

Skills Level:

- Demonstrable experience with any video and sound editing software
- Firm understanding of concepts and terms in video and audio editing
- Experience editing images and converting content to multimedia formats for online use
- Rudimentary HTML authoring experience a plus, but not required
- Excellent Word and Excel skills
- Strong written and verbal communication skills
- Excellent organizational and time management skills
- Ability to work both independently and on teams

How to apply:

Please submit the following by **November 30, 2016**.

Application (available at <http://chicagohumanities.org/about/internships>), cover letter (including how you heard about the internship), resume, brief personal statement, and two references

Please limit your personal statement to 500 words.

Internship Program

Email: internship@chicagohumanities.org

Fax: 312.661.1018

Post: Internship Director, 500 N Dearborn, Suite 825, Chicago IL 60654

About the Chicago Humanities Festival

At Chicago Humanities Festival, we believe that humanity thrives when people gather, connect and open themselves to ideas that go beyond their individual experience. That's why for more than 25 years, CHF curates live events that allow audiences to connect with thinkers — both established and emerging — and see the world differently. Under the leadership of Executive Director Phillip Bahar, Thoma Artistic Director Jonathan Elmer, and Associate Artistic Director Alison Cuddy, CHF is one of Chicago's most vibrant civic institutions. Join us and celebrate the social life of ideas. Visit chicagohumanities.org for more information.

The Chicago Humanities Festival is an Equal Opportunity Employer.