

PROP THTR

March Missed Connections: A 48-Hour Film Festival

RULES & REGULATIONS

We reserve the rights to change these rules any time prior to the official start time of the festival

1. ABOUT:

Individuals and/or groups will enter to create an original film as part of a competition and festival to be hosted at Prop Thtr. Entrants will be assigned a Missed Connection posted locally from which to draw their inspiration as well as a prop that must appear in the film. These assignments will be given on March 11th. Films will be due a little more than 48 hours later on March 13th. Roughly two weeks thereafter 2-day festival and awards ceremony will be held for the entrants, their guests, and the public. Top films will receive awards from Prop Thtr and local businesses. All proceeds will benefit the Prop Thtr 2016 Season.

2. TIMES

The registration deadline for **March Missed Connections** is 11:59 PM CT on Wednesday, March 9th, 2016.

March Missed Connections will take place in the **Chicago, IL** area March 11th through March 26th, 2016.

The Production Time Period will span from 9 PM CT on Friday, March 11th, 2016 through 11:59 PM CT on Sunday, March 13th, 2016. By 11:59 PM CT on Sunday, March 13th, all aspects of production must be complete, the film uploaded privately to YouTube, and the corresponding URL sent to the official email for the festival. This time period is slightly longer than 48 hours, allowing for the potential of technical issues. Any submissions received following 11:59 PM CT on Sunday March 12th, 2016 may pay an additional \$10 Late Submission Fee for consideration in the competition.

All submissions will be screened at the Prop Thtr on March 25th and 26th at 7 PM CT. Late submissions who do not pay an additional \$10 Late Submission Fee will be disqualified and will not be refunded their enrollment fee of \$20, though their film will still be screened.

3. THE PROCESS

3.1: Registration & Teams:

In order to participate, all teams (no size limit for teams) must complete and return the Registration Form and Contract found here (<http://www.propthtr.org/film-festival.html>) as well as submit their \$20 entry fee to Prop Thtr no later than 11:59 PM CT on Wednesday, March 9th, 2016. It is imperative that one person be designated as

PROP THTR

team leader for efficient communication with Prop Thtr regarding registration, payment, updates, and submission status. No late registration will be accepted. All entrants must be 18 years or older or present legal written permission from their parent or guardian to participate.

3.2 Kick Off & Production Period

On Friday, March 11th at 7:59 PM CT, a Kick-Off E-mail will be sent to the previously determined team leader containing the teams assigned Missed Connection and prop. The films need not replicate the Missed Connection but are rather encouraged to draw inspiration from it. Furthermore, the prop assigned to the team must appear on film at least once during its runtime.

Upon receipt of the Kick-Off E-mail the teams may begin their work. Once received, the team may begin working. All aspects of creative production must take place during aforementioned production time period. Teams may be assembled, collect necessary equipment, and secure filming locations prior to March 11th, 2016. Any other preparation, production, or work done prior to March 11th, 2016 is prohibited and grounds for disqualification. Restrictions include but are not limited to: writing, designing, rehearsing, filming, editing, uploading, props set and/or costume development.

Teams must have the rights to any photos and/or music featured and are prohibited from using any footage filmed prior the Production Period.

Human and animal safety is important. Report of harm done to humans or animals during production is grounds for disqualification. Unlawful property damage is prohibited as is invasion of privacy is also prohibited and trespassing. Furthermore, pornography and obscenity will be grounds for disqualification.

Films may be no longer than 7 minutes in duration, not including the opening slate and end credits. The opening slate must include the title of the film, team name, Prop Thtr logo (found here <http://www.propthtr.org/film-festival.html>), festival logo (found here <http://www.propthtr.org/film-festival.html>), as well as the film festival website (<http://www.propthtr.org/film-festival.html>)

3.3 Uploading & Submission

Films are due uploaded **privately** to YouTube and the submission form completed and returned, including the URL to which the film was uploaded, to marchmissedconnectionsff@propthtr.org no later than 11:59 PM CT on Sunday, March 13th, 2016. Upon receipt of the Submission Form and verification of the film's link, a Confirmation E-Mail will be sent to the Team Leader notifying them of their submission acceptance and thanking them. Once uploaded teams will be required to keep their films private until after the screening dates, after which time the teams may distribute their film wherever they see fit. Distribution and screening prior to the festival dates is grounds for disqualification.

PROP THTR

Following submission, all entries, team names, and members will be announced on the Prop Thtr website and social media outlets in anticipation of the coming screening.

3.3 Judging & Prizes

In the weeks leading up to the festival, each film will be judged by each of our 4 judges. The judges will be provided a rubric prior to their private viewings and required to assign a numerical value to each criteria against which the film is to be adjudicated. Using those numerical values, the winners in each category will be announced. These categories, the rubric, and the judges will be announced no later than February 24th, 2016.

Winners of the festival awards ceremony will be graced with an award recognizing their work in that category as well as gifts from local businesses in the area. These prizes will be announced in conjunction with the judges, categories, and scoring rubric. The top competitors will also be awarded a page on the Prop Thtr website dedicated to the film and its creators. All films, regardless of awards status, will remain posted to the Prop Thtr YouTube channel following the end of the festival for additional viewing and archival purposes. Furthermore, all teams will receive formal feedback from the panel of judges in the weeks following the festival.

3.4 Screening & Festival

All films will be screened on March 25th and 26th beginning at 7 PM CT each night at the Prop Thtr: 3502 N. Elston Ave., Chicago IL 60618. The festival is open to all ages and entry will be \$15 at the door or pay-what-you-can. Audiences will be given the opportunity to see fresh, new homegrown filmmaking alongside its creators. Snacks and refreshments will be available both evenings. On Saturday March 26th, 2016 an awards ceremony will be held for the contestants to announce the winner of each category at which time the awards and additional prizes will be distributed. The festival will have an open and community driven atmosphere with a focus on the artwork. It is the goal of Prop Thtr not only to host a fantastic festival but to foster the community between film and theatre makers.

By signing this document you agree to the following:

1. Prop Thtr is owner of all outcomes, results, and proceeds of this event
2. Teams will only work within the official Production Period designated above and will not use any previously recorded and/or written footage and/or audio
3. No animals nor humans will be intentionally harmed during the filming process
4. No pornography or graphic obscenity will be depicted.

PROP THTR

5. Prop Thtr is not responsible for any damage (physical, mental, emotional) that may occur during the shooting of any film
6. Prop Thtr has the right to broadcast and exhibit the films at any time they desire wherever they would like
7. By signing this you agree that you are 18 years or older, or have a parent or legal guardian who give permission for you to participate in the festival
8. By signing this you affirm that you have read and agree to all terms listed in the above Rules & Regulations.

NAME:

SIGNATURE:

PHONE:

EMAIL:

IF THE PARTICIPANT IS UNDER 18:

I give my consent as legal guardian for my child to participate in the March Missed Connections 48 Hour Film Festival

NAME (OF CHILD):

NAME (OF GUARDIAN):

SIGNATURE:

PHONE:

EMAIL:
