

Internship Application

Name (Last, First, MI):		Birthdate: / /	Age:
Address:			
Home phone:		Cell phone:	
Email:			
School Name:			
School Address:		Classification:	
		GPA:	
List skills:		Interest (rank 1 – 5 w/ 5 being least liked): ___ Clerical Duties ___ Events / Field Work ___ Data Analysis ___ Advertising Campaign Production ___ Creation of Online Blog Content	
How did you hear about this position?			
Will you be getting school credit for this internship? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Days available: MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY Hours: _____			
Date available to start: / / 20_____		Are you available on weekends? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Person to Notify in Case of Emergency

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Internship Application - continued

Have you previously interned anywhere, and if so where? <input type="checkbox"/> Yes <input type="checkbox"/> No	
What extra-curricular activities/clubs are you involved with?	
What are your future career goals?	

What do you hope to gain from an internship with us?
(Answer on space provided below)

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as an intern, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Signature

Date

Wednesday Journal Publications Internship Application - Checklist

The following MUST be enclosed in your application packet to be considered for the position:

- This completed Internship Application form
- Updated Resume
- Cover Letter

Return the COMPLETED application packet to:

Wednesday Journal Publications
Attn: Alicia Plomin
141 S. Oak Park Avenue
Oak Park, IL 60302
Phone: 708 – 613 – 3344 Fax: 708 – 524 – 0447